



DONOR PRIVACY POLICY

The Lafayette Library and Learning Center Foundation (LLLCF) is committed to respecting the privacy of our donors.

No sharing of personal information: The LLLCF will not share, sell, rent, trade, or transfer your personal information to outside individuals or organizations. Use of donor information will be limited to the internal purposes of the Foundation and only to further the mission of LLLCF. Nevertheless, security measures may not prevent all losses, and the LLLCF is not responsible for any damages or liability relating to security failures.

Information collected. Below are the types of information we collect and maintain.

- Contact information: Name, organization/company, mailing address, phone number, email address.
- Donation information: Amounts donated, date of donation, method, tributes, intent.
- Mailing List preferences.

How information is used. LLLCF uses data to maintain records of donations, send acknowledgements, mail year-end tax statements, send newsletters, notices, direct mail pieces and for internal marketing.

We normally add you to our mailing list, unless you request otherwise.

Removing your name from our mailing list. Please contact us if you wish to be removed from our mailing list. Email information@LLLCF.org or call 925-283-6513 ext. 101.